



Clovis High School  
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## **Private Lesson Program**

### PURPOSE

1. To improve the quality of music education in the Clovis Municipal Schools.
2. To provide for the individual abilities of music students.
3. To boost the achievement level of all students.
4. To provide private teaching in the school buildings after school hours allowing students to take advantage of the convenience, expense, and time-saving factors lost by travelling elsewhere for this instruction.
5. To provide the student with an option for one-on-one guidance by a specialist on the student's instrument. Participation in the private lesson program is not required, but it is highly recommended.
6. To aid the student in attaining the musical goals as set forth in the Clovis Municipal Schools Curriculum Guide.

### FINANCING

Fees for this program usually range from \$8.00 to \$10.00 per half-hour lesson. Payment shall be made directly from the student or parent to the private teacher. In most cases, payment should be made for one calendar month in advance for the one 30 minute lesson per week. Some months will vary in the number of lessons offered because of conflicts, vacations, etc.

### SCHEDULING

Some private teachers will call to set up their schedule. In many cases, Mr. Sacane will call to set the schedule. After initial scheduling, any changes will be made through the private teachers directly. Private lesson schedules will observe all school holidays.

## Attendance

Occasionally, there will be a reason for not attending a scheduled private lesson. Acceptable excuses for missing lessons are:

- Student Illness
- Family Emergency
- Scheduled Band Performance

Please understand that the following are not acceptable reasons to miss a lesson:

- Babysitting, or other work related excuse
- Homework
- Non-School Athletic Practice
- Lack of transportation

There are certainly other valid reasons for missing a private lesson. However, it is in the best interest of the student to limit the number of absences. More than one or two excused absences a semester will be considered excessive, and may result in the student being removed from the private lesson program. Students must develop a habit of consistently attending lessons if they are to be of benefit. If a student is unable to be present for a regularly scheduled lesson, the student must notify the private teacher **24 hours prior to the lesson time**. It is therefore important all students and parents know their private instructor's phone number and can contact him/her. If possible, the instructor will reschedule the missed lesson with prior notice.

**Note: If a student's reason for not attending a lesson is unacceptable or if proper notification is not made, the lesson will not be made up, and the student must pay the private teacher for that missed lesson.**

It is important to remember that many of our teachers travel from out of town to teach. We will not continue to keep quality teachers here if they drive this distance and have students miss their lessons. If a private teacher should be unable to be present for a scheduled lesson, he or she must notify the director **and** the student at least 24 hours in advance. In this event, the lesson will be rescheduled if possible, or the student will not be charged.

## STUDENT'S / PARENT'S RESPONSIBILITIES

Students/Parents will make every effort to:

1. Practice and be properly prepared for each lesson.
2. Understand the private teacher's livelihood depends on prompt and consistent payment.
3. Attend each lesson on time and make up missed lessons if possible.
4. Make contact with the private instructor concerning absences at least **24 hours in advance.**

*It is important to realize that the degree of a student's success is directly proportional to the degree of his/her effort and dedication.*

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*Please detach the lower portion of this form and return to your band director by Wednesday, September 1st.*

Student Name: \_\_\_\_\_ Instrument \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_ Home Phone \_\_\_\_\_

Other Phone numbers where you or your parents can be contacted:

\_\_\_\_\_

If you already have a private teacher you wish to continue with, please list their

name: \_\_\_\_\_

We agree to abide by the guidelines of the Clovis Municipal Schools private lesson program as set forth in the attached information.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_